

TITLE:**SCHOOL SOCIAL WORKER**

FLSA: Exempt

QUALIFICATIONS:

1. Bachelor's degree in Social Work (DOE certification as School Social Worker desirable)
2. Previous experience as social worker is desirable
3. Ability to work with students, their families, and school personnel.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORT TO: Director of PK - Education

JOB GOAL: To assist students in resolving personal, emotional, and social problems which interfere with their adjustment to school and their ability to fully benefit from the education offered them. To use home-school relations as the medium through which an individual student's response to and benefits from the school and its program can be strengthened and improved.

PERFORMANCE RESPONSIBILITIES: * Essential Performance Responsibilities

- * 1. Counsels with parents toward improving home situations whereby more favorable condition will be attained in regard to school work, behavior, attendance, and interest.
- * 2. Serves as liaison between the school and outside agencies including, but not limited to Children and Families, public medical programs and public assistance programs.
- * 3. Helps families better understand the school and its program.
- * 4. Makes home visits for the purpose of gathering helpful information on a student's background.
- * 5. Helps families make appropriate social agency contacts, when needed.
- * 6. Serves as liaison between home and school when considerable follow-up is necessary, as in welfare cases, foster home children, and disadvantaged students.
- * 7. Participate with other members of school personnel and staff in case conferences and regular staff meetings.
- * 8. Keeps sufficient records of cases for use by school staff members and outside agencies when appropriate.
- * 9. Assists schools in parent involvement activities.
- 10. Performs such other duties that may be assigned from time to time.

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools, or controls; reach with hands and arms; and talk and hear.

The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Noise level in the work environment is usually quiet.

TERMS OF EMPLOYMENT: Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.