

TITLE:**TEACHER (Homebound)****FLSA: Exempt****QUALIFICATIONS:**

1. Valid Florida teacher's certificate.
2. At least five years' successful experience as a classroom teacher is desirable.
3. The ability to establish and maintain effective interpersonal relationships with parents, students, and co-workers.
4. Such additional or alternative qualifications to the above as the Board may find appropriate and acceptable.

REPORT TO: Principal/Supervisor**JOB GOAL:**

To insure that every homebound child in the district capable of benefits from instruction be provided with an ongoing educational program.

PERFORMANCE RESPONSIBILITIES:*** Essential Performance Responsibilities**

- * 1. Work with school officials and teachers to identify the educational needs and the physical and learning capabilities of those students assigned.
- * 2. Devise, with the advice of helping teacher, and instructional program for each assigned student receiving homebound instruction.
- * 3. Meet with each assigned student on a regularly-scheduled basis for the purpose of providing instruction.
- * 4. Acquire personal acquaintanceship with the student's parents or guardians, and work to establish with them an understanding and cooperative relationship based on the student's individual needs.
- * 5. File written progress reports on each assigned student with the student's parents or guardians, and in the case of students temporarily assigned, with their regular teacher or teachers.
- * 6. Keep, maintain, and file such reports and records as the student personnel coordinator may require, including attendance reports, case evaluations, and the like.
- * 7. Assume responsibility for obtaining textbooks and other teaching materials necessary through the procedures established.
- * 8. Keep informed in a systematic way of trends and new methods in education, remaining always alert to possibilities inherent in such information for adaptation to the particular needs of homebound instruction.
- * 10. Evaluate student progress on a regular basis, also academic and social growth of students.
- * 11. Maintain accurate, complete, and correct records and inventories as required by law, district policy, and administrative regulations.
- 13. Perform such other duties as the principal or supervisor may assign.

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools, or controls; reach with hands and arms; ; and talk and hear.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Noise level in the work environment is usually moderate.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.