

TITLE: **TEACHER (Literacy Coach)**

FLSA: Exempt

QUALIFICATIONS:

1. Bachelor Degree or higher from an accredited educational institute.
2. Hold or be eligible for certification by the State of Florida in the appropriate subject area and level.
3. A master's degree with intensive course work in curriculum development or Educational Leadership/Administration & Supervision state certification desirable.
4. At least three (3) years successful teaching experience.
5. Such additional or alternative qualifications to the above as the Board may find appropriate and acceptable.

REPORT TO: Principal

<u>JOB GOAL:</u>	To provide professional development, progress monitoring, and student data analysis to generate improvement in reading instruction and reading achievement.
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PERFORMANCE RESPONSIBILITIES: * Essential Performance Responsibilities

- * 1. Meet with department heads and teachers to interpret and help implement the district's curriculum.
- 2. Plan, implement, and participate in staff development activities in research-based curriculum.
- 3. Plan, implement, and participate in staff development activities in the five essential components of reading.
- * 4. Assist teachers in providing appropriate intensive intervention instruction for struggling students, including those who are Limited English Proficient.
- * 5. Model lessons in effective reading instruction, including lessons that provide differentiated instruction.
- * 6. Observe reading instruction and provide feedback to improve reading instruction and increase instructional density.
- * 7. Assist teachers in selecting, administering, and evaluating results of screening, diagnostic and progress monitoring.
- * 8. Facilitate teacher study groups regarding current reading research and effective reading instruction.
- * 9. Observe, consult with, and assist individual classroom teachers in their instructional and classroom performance.
- * 10. Help plan and carry out department level faculty and parent curriculum meetings.
- * 11. Administer and interpret formal and informal program diagnostic and evaluation instruments.
- * 12. Participate in district, regional, and state staff development activities.
- * 13. Assist in the recruitment, orientation, induction, and training of new teachers.
- * 14. Coordinate the course work of all departments and grade levels of the school.
- * 15. Assist in scheduling students.
- 16. Perform such other duties as the principal or supervisor may assign.

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools, or controls; reach with hands and arms; and talk and hear.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Noise level in the work environment is usually moderate.

TERMS OF EMPLOYMENT: Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.