

**TITLE:**                      **Teacher (Virtual School)**

**FLSA: Exempt**

**QUALIFICATIONS:**

1. Bachelor Degree or higher from an accredited educational institute.
2. Hold or be eligible for certification by the State of Florida in the appropriate subject area and level; endorsements as required by Florida Department of Education
3. At least one year of successful teaching experience is required. Three years successful teaching experience is preferred.
4. Experienced in the use of Microsoft Office 2007 (or higher) products, Internet and Web-related technologies
5. Agrees to policies as stated in the FLVS Memorandum of Agreement
6. Such additional or alternative qualifications to the above as the Board may find appropriate and acceptable.

**REPORT TO:**        **Sumter Virtual/FLVS Franchise Manager**

<b><u>JOB GOAL:</u></b>	To provide an educational atmosphere in which students will move toward the fulfillment of their potential for intellectual, emotional, physical, and psychological growth and maturation in accordance with FLVS and District philosophy, goals, and objectives.
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**PERFORMANCE RESPONSIBILITIES:**        \* **Essential Performance Responsibilities**

- \* 1. Plans, prepares, and implements instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences.
- \* 2. Identifies, selects, creates, and modifies instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.
- \* 3. Tracks and analyzes student performance data and develops learning plans for student growth, using a variety of resources to meet students' needs
- \* 4. Maintains effective and efficient record keeping procedures.
- \* 5. Provides positive environment in which students are encouraged to be actively engaged in the learning process.
- \* 6. Communicates effectively, both orally and in writing, with students, parents, and other professionals on a regular basis.
- \* 7. Collaborates with peers to enhance the instructional environment for students by participation in activities including, but not limited to the following: team teaching, meetings, staff development, communities of practice, and committees.
- \* 8. Models professional and ethical standards when dealing with students, parents, peers, and community.
- \* 9. Ensures that student growth and achievement is continuous and appropriate for age group, subject area, and/or program classification.
- \* 10. Establishes and maintains cooperative working relationships with students, parents, schools, and colleagues measured by FLVS district/school survey results.
- \* 11. Assumes responsibility for meeting his/her course and school-wide student performance goals.
- \* 12. Demonstrates gains in student performance.
- \* 13. Participates in presentations about online teaching including, but not limited to, the following: presentations, authoring articles, research and sharing of information for professional growth, student outreach events and activities.
- \* 14. Will be responsible for instructional tutoring and helping to ensure that students maintain the required 2.0 gpa
- \* 15. Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrates respect for others.
- 16. Perform other duties and responsibilities as assigned by his/her supervisor.
- 17. All work responsibilities are subject to having performance goals and/or targets established as part of the annual performance planning process or as a result of organizational planning.

**PHYSICAL REQUIREMENTS:**

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools, or controls; reach with hands and arms; and talk and hear. In addition, occasional travel is required.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Noise level in the work environment is usually moderate.

**TERMS OF EMPLOYMENT:**        Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the Board.

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.