

Using Teams Channels Within Your Class

channel - A topic of conversation within a Team.

Every team has a **general channel** where your chat, posts, files, Class Notebook, etc. are accessible to the Team. When you create a new channel, these same features are available within that channel.

The purpose of creating a channel within your class is start a conversation about a specific topic. You can start a channel and upload a document, topic of conversation, article, etc. and this begins a new conversation within the Team but under that specific channel. This allows you to have multiple conversations about multiple topics and keep them separate and your students would have access to the different topics. You can use channels to create student groups for the purpose of group work as well.

Creating a Team: From Badger's Video

- Log on to Teams
- Go to the class you want to add a channel to
- Click the ellipses and then select "Add a Channel"
- Name the channel as you wish (student groups, concept, etc.)
- Select privacy – Select **Private** if you want it accessible for certain students and **Standard** if available to the whole class.

Example: Post an article and have students share their opinion. For my intermediate teachers, the text, "Should Cell Phones be Allowed in School?"

You could also post a couple different articles or text and students could pick one of them to read and respond to. This would allow for student choice and interest. They could prepare a paragraph based on your grade level rubric or RACES writing to respond.

Students could:

- Turn in an individual writing assignment
- Collaborate in a group to create an opinion writing piece.
- Chat with peers and defend their stance (Socratic Seminar style popping in those collaborative AVID Strategies!)

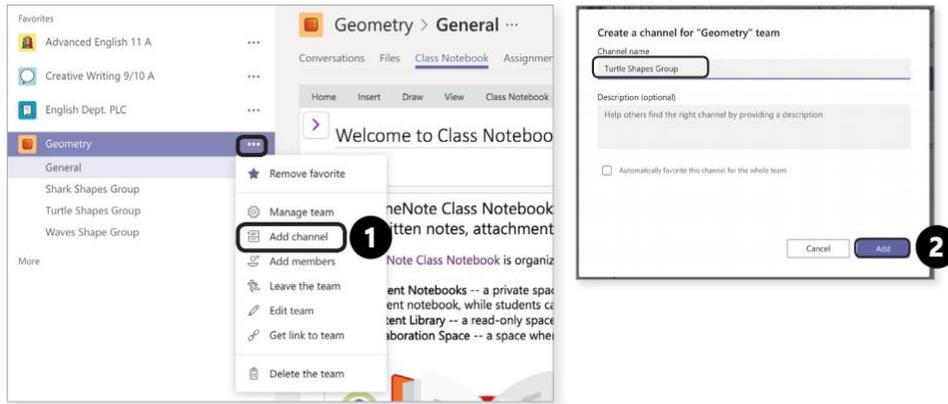
Helpful user tips:

- If you want to add a link from your files to the conversation to keep the focus: 1. click on the document and choose **Get Link** from the menu. Then copy and paste the document into the conversation so students don't have to go looking for your document.
- Each channel has a Wiki and you can rename these. Per the example above, you could rename the Wiki within the channel "Rubric" and you could put the rubric that the student is to use right

there so they ca reference it easily. Just one example, there are other things you can use this for as well

[VIDEO](#)

Create channels in your class team for group work

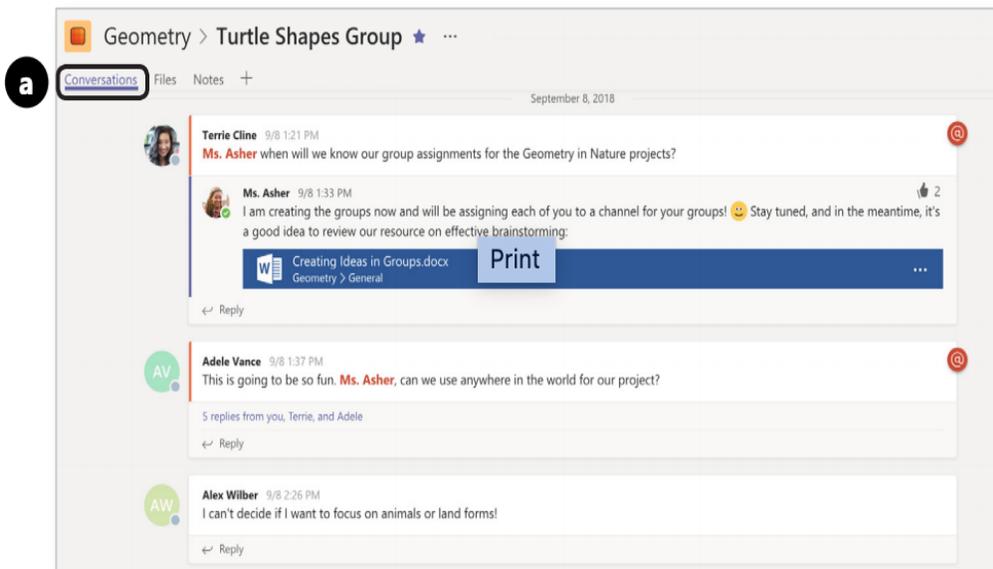


1. Click the **More** icon next to your class team name, then **Add channel**.

2. When prompted, type a group name, like "Turtle Shapes Group", then click on **Add**.

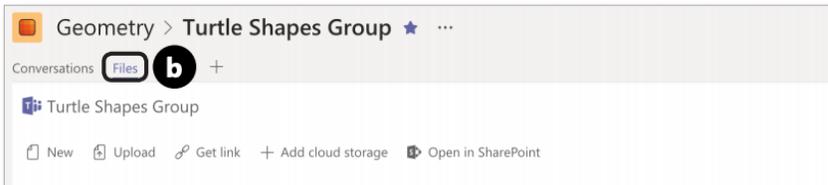
(Continued on next page)

Create channels in your class team for group work

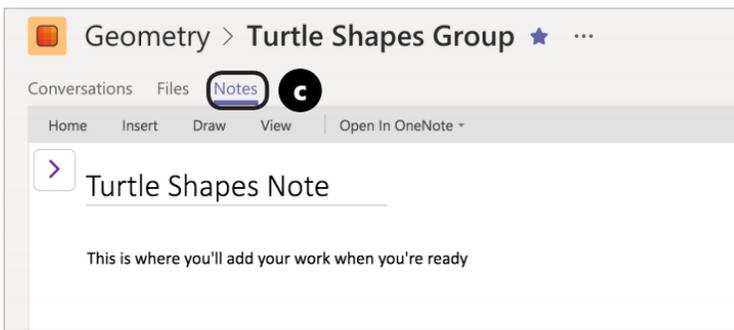


3. Have students:
a. Discuss their collaboration in the **Conversations** tab.

Creating channels in your class team for group work



3b. Add files for a project in the **Files** tab.



3c. Work collaboratively and place the final product of their work in the **Notes** tab.