

2024-2025 TIPA Parent and Family Engagement Plan

School: Bushnell Elementary School Title I Contact: Kaili Prevatt

1. Enter your school's mission statement.

The mission of Bushnell Elementary is to foster an environment that provides on-going programs to meet the educational needs and differences of all students in our changing society and to help all students realize success and fulfillment in school and community life.

2. Provide a summary of activities provided during the previous school year that were designed to build capacity of parents to help their children [Section 1118(e)(1-2)]. Include participation data on the TIPA Annual meeting.

Last year at Bushnell Elementary School, we held most of our activities on campus including our Meet the Teacher event, Title I Open House, Math Night, Science Night, and STEM Night. In addition to these meetings, BES also held four School Advisory Council meetings, one each quarter. We also conducted evening parent-teacher conferences after school hours, both in the fall and again in the spring, to help keep parents up-to-date with their students' academic progress. Our parent-teacher conferences were available to parents, both in person or by phone, whichever was most convenient to them. We also held Accelerated Reader nights for students and parents to provide convenience to parents who needed flexibility with their schedules.

3. Barriers: Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barriers that were noted from the Title I Survey and reported from teachers included: 1. Working parents' time availability and work schedule; 2. Non-English speaking parents and students; Steps that BES will take this upcoming year to overcome barriers include: 1. Bushnell Elementary will provide numerous scheduling times to meet the needs of all parents and students. There will be meetings scheduled throughout the school day and year; 2. Bushnell Elementary School will provide all notifications in both English and Spanish. Also, the school will provide an ESOL aide for all translations between Spanish speaking homes to school; 3. Bushnell Elementary School will continue finding

economic status. Parents of all students will be offered parental involvement trainings and Florida BEST Standards trainings at Bushnell Elementary School.

3. Advertise on Calendar of Events Website: In an effort to reach all families through various means of communication, BES will have all activities and events posted on the Bushnell Elementary School Website, PTO webpage, social media pages, SKYWARD/Parent Square Messages, and in the monthly school newsletter.

4. Swim Safe Sumter Program: Bushnell Elementary School promotes the district wide Swim Safe Sumter program to teach children life saving strategies around water, and lessons on swimming.

6. Annual Parent Meeting: Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's TIPA program, the nature of the TIPA programs (school-wide or targeted assistance, Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Annual Title I Open House Meeting: The annual Title I Open House was held in person on Tuesday, September 10, 2024. This year there were 237 students represented by their families. Responsible parties for scheduling, conducting, and documenting the event include the Administrators, Title I Coordinator, and teachers. Evidence of effectiveness include: Parent invitation, attendance report/documentation, Title I Agenda and PowerPoint, and parent input. Additional parent information/communication opportunities include: SAC meetings throughout the year, PAC Meeting in the fall and spring, monthly newsletters, and the Title I Compact upon beginning of school. Parent attendance and feedback will be monitored throughout the year.

7. Annual Parent Meeting: What is the date of your annual TIPA meeting?

Tuesday September 10, 2024

8. Annual Parent Meeting: Attach evidence of your annual TIPA meeting including sign-in sheets, agendas, fliers, etc.

-sign in sheets

-Agenda

-Parent Square/Facebook advertisement

-Powerpoint

11. Building Capacity: Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Bushnell Elementary will provide materials and training to help parents in various formats and opportunities. BES has several opportunities and methods in place for families to communicate, gain information, and interact with school personnel. The following is a list of strategies/programs BES families are encouraged to utilize in order to stay informed and updated on important events, topics, and student progress. Communication folders (Nicky folders used Pre-K-5,) student planners (K-5,) monthly newsletters, Skyward Family Access (Gradebook/ Attendance,) AR Home Connect (monitor student progress,) and messages/ information pushed out through various forms of media such as Parent Square, school webpage, and the school social media page.

12. Attach evidence of the materials and training provided to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

-BES Open House Invite (Image)

-BES Annual TIPA Open House Agenda 24-25

-BES SAC Meeting Title I Printout (October 3 5:30 p.m) (Pending)

13. Provide a summary of professional learning activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

PD Activities that were provided in the previous year included:

- 1. Faculty Meetings and Trainings: Teachers collaboratively discussed methods of engaging parents and families with their students' educational needs and worked to develop means for communicating effectively with families. Teachers and administrators reviewed appropriate communication styles and procedures to foster positive relationships between parents and teachers.**
- 2. Leadership Meetings: Grade level leaders discussed and planned events appropriate for the student body including standards information for parents and families while providing resources to help families with skills.**
- 3. Presented and encouraged input from TIPA/SAC committee, teachers, and staff for the Parent and Family Engagement Plan.**

17. Other Activities: Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].

This year, we are implementing Parent Toolkit event, in the spring. Parents and families will be welcome to hear a short presentation from the Instructional Coaches on relevant academic topics that will help parents stay more connected to their student's education.

18. Communication: How will the school provide parents of participating children the following: timely information about TIPA programs [Section 1118(c)(4)(A)]; description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; if the school wide program under Section 1114(b)(2) is not satisfactory to parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the school district [Section 1118(c)(5)]. (check all that apply)

- Newsletters/Fliers/TIPA Handouts
- School Website/Social Media Announcements
- Parent Square or E-mail Correspondence
- Parent Teacher Conferences
- Distribution of District Parent Guide and Bill of Rights
- Report Cards/Midterms Reflecting Academic Progress
- IEP/504 Annual Meetings
- Distribution of Individualized State/District Assessment Data Reports
- Title I Annual Meeting
- Quarterly SAC Meetings
- Family/Student/Teacher Learning Compacts
- In-home conferences via MS Teams
- Other: *(Describe)*

19. Accessibility: Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

based partners come out for our PTO Fall Carnival. These will include law enforcement and the fire department who will come out with fire trucks for the kids to explore.

22. Drawing Conclusions from Parent Meetings and Climate Surveys: What does input gathered from parents tell us about instruction, communication, and parent involvement in your school's Title I program?

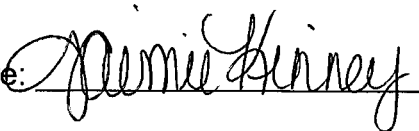
Parent climate surveys inform us about the effectiveness of the strategies and interventions in place to communicate with families. This data leads us to assess our policies and make the necessary changes to effectively include all stakeholders.

At Bushnell Elementary, parents and the families we service are generally happy with our school overall. We typically receive positive feedback about communication and instruction at BES. We also typically have strong parental support in our school events and student academics. At our SAC meetings, we give the opportunity for parents to ask questions and provide feedback. Our Title I Parent and Family Engagement Budget is presented to, discussed with, voted on, and approved by parents on our SAC Committee. Other than the Title I supported events, we have made a priority to have discussions about student progress with parents during fall and spring conference nights to increase parent and family engagement in their students' academics.

23. Drawing Conclusions from Parent Meetings and Climate Surveys: How can your school improve services in the areas of instruction, communication, and parent involvement based on parent input?

We typically receive positive feedback about instruction and communication at the school. One area of concern that we have since worked hard to improve was feedback from parents and families asking for diversification in which nights of the week we held school activities. In May 2024, administrators met with instructional leaders in the school to plan out the calendar for the 2024-25 school year. We have now made scheduling accommodations so that all of our school events occur on different days or nights of the week, Mondays thru Thursdays, mornings, afternoons, or evenings, in order to meet the needs and work schedules of our students' parents and families. We are also sure to communicate information in planners, Parent square messages (Parent square translates messages in multiple languages), social media posts, phone calls, and more. We try our best to be able to provide information in both English and Spanish to better meet the needs of our students and their families.

Principal Signature:



Date of Approval:

