

2024-2025 TIPA Parent and Family Engagement Plan

School: South Sumter Middle Title I Contact: Deanna Strickland

1. Enter your school's mission statement.
 - The Raider Family will promote life-long learners to attain personal excellence by encouraging resiliency in the face of challenges, being committed to achieving goals, and positively impacting society. As a result, our students will embrace defeat, persevere, and celebrate success as a part of their personal growth and preparation for high school and beyond.

2. Provide a summary of activities provided during the previous school year that were designed to build capacity of parents to help their children [Section 1118(e)(1-2)]. Include participation data on the TIPA Annual meeting.
 - AVID Nights – parents are invited on campus to learn about advanced coursework, paying for college, and routes to degree and certificate programs that their students can begin at SSMS. Students come to view college or career information presentations.

3. Barriers: Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].
 - Transportation – in a Title I school which serves a large geographical area, parent transportation is always an issue. By providing virtual access to events where possible, these parents can be included in on-campus events.
 - Limited English Proficiency – we attempt to have staff at parent engagement events that speak Spanish, which is our largest population of ELL languages.

4. Involvement of Parents: Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of TIPA programs including in the decisions regarding how funds for parental involvement will be used. [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].
 - In the 2024-2025 school year, SSMS is rolling out a new parent involvement campaign – SSMS Most Valued Parents, or MVPs. This program requires parents to complete several activities, including watching videos to learn about tools that will help the parents be involved in their student's learning,

5. Coordination & Integration: Describe how the school will coordinate and integrate parent involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers programs, public preschool, Title, Part C, Title II, Title III, Title IV and Title IV [Section 1118(e)(4)].
 - Parent Conference Nights are a great time for parents of students whose grades or behavior place them at risk for not promoting to learn more about how to help their student with the curriculum and activities that they can provide or monitor at home to increase their child's chance of success.

6. Annual Parent Meeting: Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's TIPA program, the nature of the TIPA programs (school-wide or targeted assistance, Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include the timeline, persons responsible and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].
 - Our Annual Title I Parent Meeting is held 30 minutes before our Meet the Teacher event which is generally attended by 70% of families. We also provide this information to classroom teachers via a presentation that they display during the entirety of the Meet the Teacher event so that parents have the opportunity to be reminded and ask questions in a more intimate environment. This event is advertised on our school sign, via social media and our parent communication program Parent Square which automatically enrolls families from our student information system.

7. Annual Parent Meeting: What is the date of your annual TIPA meeting?
 - 08/12/2024

8. Annual Parent Meeting: Attach evidence of your annual TIPA meeting including sign-in sheets, agendas, fliers, etc.
 - See last pages and TIPA Folder

9. Flexible Parent Meetings: Describe how the school will offer a flexible number of meetings, such as meetings in the morning, or evening, and may provide with TIPA funds, transportation, child care, or home visits, as such services related to parent involvement [Section 1118(c)(2)].
 - Parents may schedule meetings any Tuesday or Thursday at 8:00 AM or 8:15 AM.

- Parent Conference Nights are held on two nights in October after report cards are published (10/29 & 10/30/2024).
- Teachers may make appointments for Parent Conferences during their planning or after school and earn compensatory time.

10. Building Capacity: Describe how the school will implement activities that will build the capacity for strong parent involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)].

- Most Valued Parent Program teaches parent skills for helping their student be successful at SSMS. From binder setup to grade checks and Skyward reports, our faculty created training that will help parents understand how SSMS manages students and what we expect from them. These eight parent trainings were sent out weekly beginning two weeks before the school start date and were resent at week 6 in bulk so that parents could review or catch up.
- Volunteer Recognition Banquet and sharing our volunteers' accolades on social media platforms.

11. Building Capacity: Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

- SSMS uses Title I funds to purchase student planners as well as supplies used to communicate with parents.
- SSMS uses ParentSquare to provide trainings and information to parents in their home language and at the time of their choosing (parents can receive real time updates or choose a time to receive a recap of all messages for the day).

12. Attach evidence of the materials and training provided to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

- Microsoft OneNote Training: <https://forms.office.com/r/RvViqsdMbd>
- Microsoft Teams Training: <https://forms.office.com/r/R7ijEuscH4>
- Planner Training: <https://forms.office.com/r/ZM81PfJ2S7>
- [Planner Presentation Link](#)
- Parent Square & Attendance Training: <https://forms.office.com/r/bb6WrdxJXR>
- [Parent Square and Attendance](#)
- Skyward User Training: <https://forms.office.com/r/dSQEp35HTC>
- Skyward Reports Parent Training: <https://forms.office.com/r/FNFynSY1e>
- FAST Assessment Training: <https://forms.office.com/r/ULKt5q6dnV>
- ClassLink e-book Location Training: <https://forms.office.com/r/aGwsG9Hn9z>

- Binder Setup Training: <https://forms.office.com/r/wUewjTwXYF>
- [Binder Set Up Presentation](#)

13. Provide a summary of professional learning activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

See additional page.

14. Staff Training: Describe the learning activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]. *

- ParentSquare Training
- Parent Conference Training

15. Building Capacity: Include information on how the school will provide other reasonable support for parent involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

- Encourage Club and Sport Sponsors to reach out to parents to build relationships.
- Family Science Night
- AVID College & Career Fair

16. Staff Training: Attach evidence for question 13, 14, 15. (Agenda, materials and sign in sheets.)

17. Other Activities: Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].

- SSMS plans to use parent resource funds to assist parents in connecting with their child through science projects by providing materials and a paraprofessional to support their investigations.

18. Communication: How will the school provide parents of participating children the following: timely information about TIPA programs [Section 1118(c)(4)(A)]; description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; if the school wide program under Section 1114(b)(2) is not satisfactory to parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the school district [Section 1118(c)(5)]. (check all that apply)

- ✓ Newsletters/Fliers/TIPA Handouts
- ✓ School Website/Social Media Announcements
- ✓ ParentSquare or E-mail Correspondence
- ✓ Parent Teacher Conferences
- ✓ Distribution of District Parent Guide and Bill of Rights
- ✓ Report Cards/Midterms Reflecting Academic Progress
- ✓ IEP/504 Annual Meetings
- ✓ Distribution of Individualized State/District Assessment Data Reports
- ✓ Title I Annual Meeting
- ✓ Quarterly SAC Meetings
- ✓ In-home conferences via MS Teams
- ✓ Other: *AVID Night*

19. Accessibility: Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

- Provide a Title I paraprofessional at parent events to assist parents.
- Provide faculty that speaks Spanish at our parent events.
- Send invitations and information (which automatically translates to the parent's chosen language) via ParentSquare.

20. Discretionary Activities: Check all discretionary school-level parental involvement policy components the school plans to implement this school year.

- ✓ Maximizing parent involvement and participation by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school.
- ✓ Developing appropriate roles for community-based organizations and businesses, including faith-based organization, in parent involvement activities.



Title I Annual Meeting

Monday, August 12, 2024

6th Grade Title I Annual Meeting 8:30-9:00

6th Grade Orientation 9:00-10:00

7th & 8th Grade Title I Annual Meeting 10:30-11:00

7th & 8th Grade Orientation 11:00-12:00

- 1) Welcome Parents & Students (Proud to be an AVID National Demonstration School, School Wide Site of Distinction, Title I School, & "A" Rated school by FLDOE)

- 2) Title I Annual Meeting
 - a) Revised School Mission, Vision, and Motto
 - b) Title I Funds: Based on the percentage of low-income students. Funding is allocated towards materials and services such as:
 - i) 1-Resource teachers and staff
 - ii) 2-Professional Development opportunities for teachers
 - iii) 3-Supplementary instructional materials
 - iv) 4-Instructional software
 - v) 5-Parent Involvement Activities
 - c) Parents Right to Know: The school-wide School Improvement Plan and Parent Involvement Plan are available for review and may be located by contacting the Title I Coordinator, Mrs. Palazzo.
 - d) Parent Involvement Activities: To be announced throughout the year; refer to newsletters and announcements. MVP Program Introduction
 - e) Title I / SAC Committee: Open to all parents and community members. If you would like to join the Title I committee, please contact Mrs. Strickland.

- 3) Information provided to parent/student:
 - a) Bus Schedules
 - b) Class Schedules/School Maps

- 4) Meet Your Teacher and Campus Walk

Inspiring everyone to achieve personal excellence.

A Title I School

AVID National Demonstration School and School Wide Site of Distinction

"A" Rated School by FLDOE

Summer

- SSMS AVID Planning Days
 - School Goals
 - Action Steps
- AVID Summer Institute
- Schoolwide Grading Systems
- Parent Involvement

Pre-Planning Week

- School-Wide Data Review
- PBIS & Student Discipline
- Focused Note Taking
- AVID Bootcamp Strategies
- eHallpass

New Teacher Trainings

- AVID Strategies
 - Modeled Throughout the Training
- LFS Lesson Planning
- Handbooks – Student & Faculty
- Discipline Procedures

October School Based PD Day

- EdCamp
 - Skyward Assessments
 - ESOL Tips & Tricks

- PLC Leaders
- Deconstructing the Standards
- Study Island
- Inclusion Best Practices
- LFS Lesson Planning

Faculty Training

- Educlimber
- Testing
- Teacher Evaluation Process | Domains 1 & 4
- Mid Year Data Review
- Walton Middle School Visit w/ Faculty Shareout
- On-going Integrating technology in the classroom w/ Ms. Dewey

Department Trainings

- Instructional Practice Reflections - based on WICOR/Scouting walks
- Core Department Collaboration Planning
- FNT Processes
 - Phases of Notetaking
 - Phase 2 – Interacting w/ Notes
 - Phase 3 – Higher Order Thinking
- Grade Level Common Assessments
- Grade Level PLCs
 - FAST Data Analysis
- Core Connections | ELA & Reading
- I-Ready | Math & ELA & Reading
- IXL | Math
- Collaborative Planning & Mapping | Civics
- XELLO – 8th College Career Planning
- Core Connections | 1st & 2nd Year ELA & Reading Teachers
- AVID Showcase Reflection
- Textbook Adoption Process | Science
- Collaborative Planning & Mapping | Math, ELA, Science
- Kagan Training
- FIN Inclusive Scheduling Workshop

ParentSquare Training Agenda

South Sumter Middle School

Date: August 6, 2024

Time: 10:00am – 11:00am

Trainers: Beth Skipper & Stacie Stokes

- Navigate ParentSquare
 - Basic Navigation
 - Account Settings
 - Posts
 - Direct Messages
 - Introduction
- ParentSquare Enhancements
 - Groups
 - Creating in ParentSquare
 - Creating in Skyward using Activities
 - Posts with Add-Ons
 - Calendar Entry/RSVP
 - Attach Photos or Files
 - Forms/Permissions
 - Ask for Items
 - Request Volunteers
 - Appointment Sign-Ups
- Encouraging Parents & Staff to register
- Q & A

21. Collaboration: Please describe how you develop appropriate roles for community-based organizations and businesses, including faith-based organization, in parent involvement activities.

- We will utilize our Volunteer Training to remind community-based organizations of the proper ways to connect with families on school campus and at school-sponsored events.

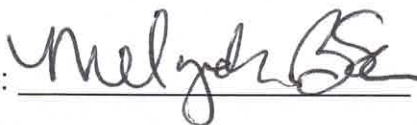
22. Drawing Conclusions from Parent Meetings and Climate Surveys: What does input gathered from parents tell us about instruction, communication, and parent involvement in your school's Title I program?

- Increasing communication is always at the forefront of parent's requests, one thing parents dislike is receiving multiple messages each day. We plan to utilize ParentSquare to improve communication which has a feature for parents to select to receive one daily summary of all messages sent to them instead of receiving a text message each time a teacher or the school sends one out. It also compiles for multiple students at the same school so that the parent does not receive the same message multiple times.

23. Drawing Conclusions from Parent Meetings and Climate Surveys: How can your school improve services in the areas of instruction, communication, and parent involvement based on parent input?

- Engaging more parent volunteers for daily tasks, and increasing communication about instruction and involvement opportunities through ParentSquare.

Principal Signature: _____



Date of Approval: _____

10/3/24