

View results

Respondent
7 Carmen Melendez Beltran

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Time to complete

1. *

- ☐ LPES
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- ☐ WIS
- ☐ SSMS
- ☐ SSHS
- ☒ SPA
- ☐ WMHS

2. Name *

Carmen M. Melendez Beltran

3. Enter your school's mission statement. *

"Striving for a Positive R.A.A.A.P. (Be Respectful, Accountable, Attentive, Active and Positive) while Moving the Academic Needle."

4. Provide a summary of activities provided during the previous school year that were designed to build capacity of parents to help their children [Section 1118(e)(1-2)]. Include participation data on the TIPA Annual meeting. *

Content and Type of Activity Number of Activities Number of Participants Anticipated Impact on Student Achievement

Orientation/Title 1 Annual Parent Meeting 1 100 75 Welcome students and families to the school and encourage them to increase parent and student familiarity with the school campus, school wide expectations and teachers before the first day of school.

Parent Breakfast Club 6 25 Every 4 to 5 weeks we will hold a PBIS Breakfast Club which will be sponsored by a community business/member. During the Breakfast Club, we will review student data with the student, parent, and other individuals who are involved in the student's life. There will also be support from the zoned school liaison and other district administrators.

Parent Advisory Council (PAC) 2 2 (up to 50 per district) Two meetings in the Fall and Spring where parents are invited to participate:
In the development, implementation, and evaluation of the Title I Program
In the Title I School-wide Plan
In the school's Parent and Family Engagement Plan (PFEP)
In the determination of the funds used for the Parent and Family Engagement.

PPG Reconnect 15-21 x semester 30 Prevention Partnership Grant (PPG) RECONNECT is a culturally appropriate substance abuse prevention program targeted to youth grades 6 to 12 who may be at risk or currently under the influence of substances. PPG Reconnect program uses both a Middle School (grades 6 to 9) and High School (9 to 12) LifeSkills Training (LST), an evidence based substance abuse prevention curriculum. PPG Reconnect is dedicated to strengthening supportive relationships both within the home and in the community by guiding at-risk youth and their families to effective substance misuse recovery-oriented programming.

Parent Science Night 1 50 We will hold family science night to reinforce concepts that the students learned in the classroom. Science Night is great planned activity to get parents, siblings, and grandparents engaged in their student's learning in the classroom. Not only will a science or STEM night give families a chance to see what their kids are learning, but it can also help them take an active role in supporting their learning at home. Students will enjoy involving their families by showing off their work and performing some activities or mini-labs while sharing interesting concepts.

5. Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)]. *

Barriers

The Sumter PREP Academy's main barriers are the following:

- Only one alternative education school for the entire county including South and North End. The parents in the South End have about 30 to 45 minutes drive to our school in comparison to the North End.
- Our school parent's population is economically disadvantaged including Exceptional Student Education (ESE).
- English Language Learners (ELL) have limitations in literacy in terms of reading comprehension and cultural insensitivity.
- Parent obligations with other younger siblings.
- Our students are being raised by grandparents who are not versed in technology.
- Limited Wi-Fi Signal.
- Lack of nutrition and personal hygiene.

To overcome these barriers the following measures will be instated:

- For parents who are unable to attend, the resources will be sent electronically via the Remind app. Also, whenever possible parents will have the option to join sessions via TEAMS, or by phone call.
- Having in mind our parents and guardians, our communications will be written in plain, simple English, for Spanish Speakers and Readers home communications will be sent in Spanish, and a translator will be on site.
- We will consider other school's and community calendars when we schedule parent's activities.
- The activities below will be planned to address constantly the new barriers and to discuss specific strategies.
- Send paper copy versions of the electronic materials home.
- We provide students Wi-Fi with a portable My-Fi device.
- We provide hygiene bags for parents, students, and siblings to remove that barrier. Our PBIS Breakfast is not catered and is instead home-cooked.

6. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of TIPA programs including in the decisions regarding how funds for parental involvement will be used. [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. *

Involvement of Parents

Sumter PREP Academy recognizes the value of parent/guardian input into their children’s educational goals. Therefore, Sumter PREP Academy will encourage parents’ and families’ school involvement. Families and parents are essential to assist student learning. Therefore, parental input is imperative.

Parent school climate surveys are used to Plan and Enhance the School Improvement Plan (SIP). The surveys are sent to parents in late February and March. The results of parental input surveys are used to plan, review, and improve all aspects of the school including TIPA.

Sumter PREP Academy parents/guardians are encouraged to participate in decision-making via the school advisory committee (SAC). The SAC makes decisions on how the TIPA funds are used for the betterment of our student.

Sumter PREP Academy has created Title I and SAC flyers, and the Sumter PREP Academy Monthly Newsletter. The intention is to share important announcements to keep our families informed. To disseminate the information faster, we will send these flyers and newsletters via email, Remind, and the school website as any other communication avenue.

7. Describe how the school will coordinate and integrate parent involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers programs, public preschool, Title, Part C, Title II, Title III, Title IV and Title IV [Section 1118(e)(4)]. *

Coordination & Integration

Program Coordination
Training and Trades Community Employers provide Internships to Sumter PREP Academy Students
GED Programming Adult Education
Spanish to English Classes Adult Education

8. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's TIPA program, the nature of the TIPA programs (school-wide or targeted assistance, Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)]. *

Annual Parent Meeting

Activity/Task Person Responsible Timeline Evidence of Effectiveness
Orientation/Title I Annual Meeting Principal or Assistant Principal Intern August Sign-In Sheets

Student Advisory Council (SAC) Meetings SAC Chairman Mrs. Melendez Quarterly Sign-In Sheets

School Newsletter Assistant Principal Intern Monthly Distribution of Print
PBIS Parent Breakfast Club Administration, Faculty and Staff Monthly Sign-In Sheet

Notification via School Website Website Director – Assistant Principal Intern On-going Website
Remind Notifications Assistant Principal Intern On-going App Log
Title 1 Contact Each Semester Distribution of Print







9. What is the date of your annual TIPA meeting? *

Annual Parent Meeting

8/8/2023

10. Upload evidence of your annual TIPA meeting including sign-in sheets, agendas, fliers. etc. *

Annual Parent Meeting

-  [ORIENTATION DAY FLYER Carmen Melendez Belt.pdf](#)
-  [Orientation Day Flyer Title 1 Parent Engageme Carmen Melendez Belt.pdf](#)
-  [Orientation Day Flyer Title 1 Parent Engageme Carmen Melendez Belt.docx](#)
-  [Title 1 Annual Parent Meeting PowerPoint Ori Carmen Melendez Belt.pptx](#)
-  [SAC Meeting Flyer Carmen Melendez Belt.png](#)
-  [Parent Sign In Sheet Carmen Melendez Belt.pdf](#)

11. Describe how the school will offer a flexible number of meetings, such as meetings in the morning, or evening, and may provide with TIPA funds, transportation, child care, or home visits, as such services related to parent involvement [Section 1118(c)(2)]. *

Flexible Parent Meetings

Sumter PREP Academy will accommodate parent and family involvement by selecting different days of the week for each planned activity. In addition, our meetings will be offered in the afternoon, evening, and night to accommodate the working schedule of most parents. If a parent cannot attend the scheduled meeting, the information will be shared via Remind and on the school's website/district website. Information will also sent home with the students at dismissal. Letters will be delivered to the bus drivers and/or parents in the carline. The Orientation Day for 6th to 12th grade/ Title 1 Annual Parent meeting is hosted to introduce parents to our school expectations, transitioning goals, scholar handbook, Title 1 essential information, and volunteering opportunities and to allow parents to meet our faculty. In addition, the Parent Breakfast Club, the SAC, and Science Family Night are activities planned for parents.

12. Describe how the school will implement activities that will build the capacity for strong parent involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. *

Building Capacity








Content/Type of Activity	Person Responsible	Anticipated Timeline	Evidence
Impact on of Student Achievement Effectiveness			
6th to 12th Grade Orientation/ Title 1 Annual Parent Meeting Administration Welcome new students Fall Sign-In Sheets & families, increase familiarity with new school pictures			
Parent Breakfast Club Administration During the Breakfast Club, Fall and Spring we will review student data with the student, Sign-In parent, and other individuals Sheets that are involved in the student's life. & pictures			
Parent Volunteers Volunteer Parents will be involved in student Monthly activities to help Coordinator increase/create understanding of the importance of parental involvement. Participation in events; Climate surveys Science Family Night Science Team/Administration			
Designed to build relationships between teachers, parents and students, and strengthen parent and family engagement in science exploration and discovery.			
Fall & Spring Sign-In Sheets & pictures			

13. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. *

Building Capacity

To assist families and guardians in improving their academic achievement, parents will be informed on how to use Skywards to check on their students' grades, attendance, and discipline. Also, parents/guardians will receive monthly information about Title 1, Community Resources, Testing, Graduation, and Promotion among other important topics. All planned parent engagement activities will share important information to ensure our Sumter PREP Academy students are able to succeed in academics while striving for a positive RAAAP.

14. Upload evidence of the materials and training provided to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

-  [Welcome Back to School Announcement Carmen Melendez Belt.png](#)
-  [Attendance Matters Carmen Melendez Belt.png](#)
-  [SPA Classroom Intervention Form 2023-2024 Carmen Melendez Belt.docx](#)
-  [Behavior Contract Carmen Melendez Belt.docx](#)
-  [SPA Newsletter-August2023 Carmen Melendez Belt.docx](#)
-  [PBIS Expectactions Carmen Melendez Belt.png](#)
-  [PBIS School Wide Expectactions Carmen Melendez Belt.png](#)

15. Provide a summary of PD activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)]. *

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact
on Student Achievement			
Faculty Meetings	7	All Teachers	All faculty meetings will have an assigned time to go over with the instructional staff how to reach out and communicate with parents in a 3:1 ratio (3 positive phone calls per each negative one) for our Sumter PREP Academy students. The staff is required to submit phone logs to show that they work with parents as equal partners
PLC	10	All Teachers	Professional learning activities for the staff geared into Danielson's Framework, Unpacking Standards and Disciple among other important topics.
PBIS	10	All Staff	PBIS Tiers, expectations and celebrations to instill a positive education program.
Administrative Data Reviews	25	2	Both school leaders will plan professional learning activities for the staff. The goal is to establish a partnership relationship between parents/guardians and teachers/staff.
Email Communication	Many	All Teachers and Staff	Electronic Communications through Outlook will be utilized with instructional and non-instructional staff to build ties between the parents and the school. In addition, the Remind App will be used to share email communications.

16. Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]. *

Staff Training

Content/Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Admin PLC Administration	Building a partnership relationship between parent/guardian and teacher.	Monthly Walk-through data; Peer teacher observations; Positive Phone Calls Logs		
Teacher Led PLC Administration	Teachers	How to reach out a parent/guardian and build a positive relationship between the teacher and the parent/guardian.	Monthly Walk-through data;	
Peer teacher observations; Positive Phone Calls Logs				
School Website, Remind App Administration	Increased communication	On-going Greater communication & participation in to all school activities.		



17. Include information on how the school will provide other reasonable support for parent involvement activities under Section 1118 as parents may request [Section 1118(e)(14)]. *

Building Capacity

Future parent engagement activities and parent training include:
<ul style="list-style-type: none">• Science Family Night• Parent Breakfast Club• Students Awards

18. Upload evidence for question 17. (Agenda, materials and sign in sheet.)

Staff Training

-  [SPA PBIS Celebrations, Breakfast Club & Sonn Carmen Melendez Belt.xlsx](#)
-  [OSC Offsite-Program-Descriptions-2023-24-1 Carmen Melendez Belt.pdf](#)

19. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)]. *

Other Activities

Sumter PREP ACADEMY offers various informational nights to orientate students and their families about our school's expectations and vision. Our goal is to engage parents in the student's academics while reinforcing positive behaviors. In all of our parent engagement activities, our families will have the opportunity to know more about our school programs, expectations, and requirements that allow students to transition back to their zoned schools. The activities planned are Science Night, and Parent Breakfast Club.

20. How will the school provide parents of participating children the following: timely information about TIPA programs [Section 1118(c)(4)(A)]; description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; if the school wide program under Section 1114(b)(2) is not satisfactory to parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the school district [Section 1118(c)(5)].

Select all that apply! *

Communication

- ☒ Newsletters/Fliers/TIPA Handouts
- ☒ School Website/Social Media Announcements
- ☒ Remind or E-mail Correspondence
- ☒ Parent Teacher Conferences
- ☒ Distribution of District Parent Guide and Bill of Rights
- ☒ Report Cards/Midterms Reflecting Academic Progress
- ☒ IEP/504 Annual Meetings
- ☒ Distribution of Individualized State/District Assessment Data Reports
- ☒ Title I Annual Meeting
- ☒ Quarterly SAC Meetings
- ☐ Family/Student/Teacher Learning Compacts
- ☒ In-home conferences via MS Teams
- ☐ Other

21. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]. *

Accessibility

Sumter PREP Academy will utilize Skyward, the school newsletter, the school website and the school's marquee sign at the front of campus to share information related to school and parent programs, meetings and other activities.

Student forms sent home via school bus drivers or via staff members at the car line. All forms related or concerning meetings are available in several languages, bilingual staff members are available. In addition, there is a Spanish hotline that is available for translation to assist parents when needed. The school district's parent liaison contact will assist us when needed as well.

22. Check all discretionary school-level parental involvement policy components the school plans to implement this school year. *

Discretionary Activities

- ☒ Training parents to enhance the involvement of other parents.
- ☒ Maximizing parent involvement and participation by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school.
- ☒ Developing appropriate roles for community-based organizations and businesses, including faith-based organization, in parent involvement activities.

23. Developing appropriate roles for community-based organizations and businesses, including faith-based organization, in parent involvement activities. *

Collaboration

We have developed different roles tied to the community. We have partnered with many businesses and community-based organizations such as the Noon Rotary, ValuTeachers, among others who support the school and the staff. To involve faith-based organizations, at the beginning of the school year, the National Night of Prayers was organized and held throughout the district. We outreached the First Baptist Church in Bushnell to partner, and plan future activities. For the upcoming year, all faith and community-based organizations and business events will be held throughout the school year.

24. What does input gathered from parents tell us about instruction, communication, and parent involvement in your school's Title I program? *

Drawing Conclusions from Parent Meetings and Climate Surveys

Despite having a rating higher than 3.0 in each single component, these are the areas that scored lower.

Drawing Conclusions from Parent Meetings and Climate Surveys

Instruction, 3.55 Our hiring of teachers was intentional. We made sure that all teachers are certified for the subjects that they are teaching. In addition, we will modify instruction based on the student's needs. Differentiation and small group instruction are the key to success.

Communication, 3.09 Needs Improvement, we will have constant communication via REMIND and the school's website.

Parent Involvement, 3.32 Improvements have been observed, but there is work remaining to improve.

25. How can your school improve services in the areas of instruction, communication, and parent involvement based on parent input? *

Drawing Conclusions from Parent Meetings and Climate Surveys

Drawing Conclusions from Parent Meetings and Climate Surveys

Instruction To continue improve, plan, monitor and evaluate instruction, collaboration is one of our focus areas. Collaboration at SPA, will be the focal point of our instructional strategies. This focal point will be supported by school based professional development and professional learning communities. Focusing on collaborative instructional strategies will increase student engagement.

Communication To improve parent and teacher communication. We are now using various channels of communication to keep parents and families connected with school and the community. These channels include Remind, the school's website, automated phone calls, etc.

Parent Involvement To help improve parent participation, we are continuously using the communication channels to share valuable information. We also created our Parent and Family Engagement newsletter.

26. Did your school principal approve the information you are submitting? *

Required Approval

☒ Yes

☐ No

27. When did the principal approve the information you are submitting? *

Required Approval

9/28/2023